## Ontario Birth Certificate Application

This application is to obtain a birth certificate for subjects born in Ontario

Although you can fill out the application online, you cannot save or email it. Please type, print and sign the application then fax, scan and email or mail your application to us. A receipt, along with your order information, will be issued and sent to you by email or mail.

Is the Subject Deceased? Yes No (if yes, please see "Important Note")

**Important Note:** If you are obtaining a birth certificate for someone who is deceased or if you are applying for a child and you are not a parent listed on the birth registration, please contact the Registrar's Office at 1-800-461-2156 as additional documentation is required.

Applications are processed upon receipt. As such, we cannot change or cancel applications once received.

Contact Information							
Relationship to subject?	*Self Mother	Father	*Must be at least 13 years old to apply for self				
Name:		Firm/Organization:	Complete only if certificate to be delivered here				
Telephone Number: ()		Extension:	_				
Daytime Number: ()		Extension:	_				
Mailing Address: Certificates delivered	by courier		Apt.: Buzzer Code:				
City:	Prov./State:	Country:	Postal/Zip Code:				
If Required, I Prefer to be Contacte	ed by: Email	Telephone					
Email Address:  Receipt will be mailed if no email provided							
Application							
You must enter as much information as possible. If information is missing or does not match the original birth registration there may be delays in processing your application. If there has been a legal name change, please use the new legal name.							
Reason Required: First 7	Time Applying	Lost Stolen	Damaged				
Other:							
Subject Name*:		Middle					
First Middle Last *Use the subject's <b>last name at birth</b> unless there has been a legal name change. Assuming your spouse's last name is NOT a legal name change.							
Subject Gender: Male	Female						
Previous Legal Name:  If Applicable  First		Middle	Last				
Other Previous Legal Name:  If Applicable  First		Middle					
Date of Birth:	Day Year	Place of Birth:	, ONTARIO				
Weight at Birth:	Ounces OR Grams	Number of Olde	er Siblings at Time of Birth:				

Application - continued							
Where Birth Occurred:	Hospital:				Home	Birthing Centre	
	Other: Name						
Who Dolivared Subjects	Please Sp	pecify Midwife	Other	I Independen			
Who Delivered Subject:	Physician			Unknow			
Name of Doctor/Attendant (a							
Address of Doctor/Attendant	<u> </u>						
Mother's Name:		Middle			Last (Maiden name)		
Other Last Name(s) Used by	Mother:						
Mother's Address:	ime of subject's birth			Apt.:	Buzzer	Code:	
			Country		Postal/Zin Cod		
City:	Prov./State:		Country:		Postal/Zip Code	ə:	
Mother's Marital Status (at tin	ne of subject's birth):	Single	Married	Divorced	Widowed	Common Law	
Mother's Age (at time of subject	's birth) :	Mother	's Date of Birth:	Month		 Year	
Mother's Place of Birth: C	City/Town:		Prov./State	e:			
Father's Name:							
First		Middle			Last		
Father's Age (at time of subject's	birth):	Father'	s Date of Birth:	Month			
Father's Place of Birth: C	City/Town:		Prov./State	e:	Country:		
Guarantors must be known by the applicant (name shown on Contact Information) for at least two years, reside in Canada, be a Canadian citizen, hold an occupation from the list below, is not retired, and is a practicing member in good standing. You must have permission by the guarantor to provide his or her information. The guarantor can be a family member, provided they hold an occupation from the list below. The guarantor does not need to sign the application.  The following are guarantors for the purposes of section 45.1 of the Vital Statistics Act: Chief of a band recognized under the Indian Act (Canada), chiropractor, dentist, First Nations police officer, judge, justice of the peace, lawyer, mayor, member of the Legislative Assembly of Ontario (MPP), midwife, minister of religion authorized under provincial law to perform marriages, municipal clerk or treasurer (a member of the Association of Municipal Managers, Clerks and Treasurers of Ontario), notary public, nurse, optometrist, pharmacist, physician, police officer (municipal, provincial, RCMP), principal or vice-principal (primary or secondary school), professional accountant, professional engineer, psychologist, senior administrator (community college or in a CEGEP), senior administrator or professor in a university, signing officer of a bank, caisse d'économie, caisse populaire, credit union or trust company social worker or social service worker, surgeon, teacher in a primary or secondary school or Veterinarian.							
Name:  First  Organization/Firm (if application)  Work Address:	able):			Registration #	‡: If available or applice	isted above	
Province:	Post	al Code:					
Daytime Phone Number: (	)	Exte	nsion:	Fax Number:	()		

## Payment Information No more than one short form (wallet size) and one long form (certified copy) will be issued by the Government of Ontario. All delivery times quoted are average delivery times, and cannot be guaranteed. All taxes and shipping costs are included. Short Form (wallet size) – First time applying for Birth Certificate – 15 to 20 business days - \$75.00 Short Form (wallet size) – Replacement Birth Certificate – 15 to 20 business days - \$85.00 Short Form (wallet size) – Rush – First time applying for Birth Certificate – 5 to 7 business days - \$110.00

Long Form (certified copy) – First time applying for Certified Copy – 15 to 20 business days – \$85.00

Short Form (wallet size) – Rush – Replacement Birth Certificate – 5 to 7 business days – \$120.00

Long Form (certified copy) – Replacement Certified Copy – 15 to 20 business days – \$95.00

Long Form (certified copy) – Rush – First time applying for Certified Copy – 5 to 7 business days – \$120.00

Long Form (certified copy) – Rush – Replacement Certified Copy – 5 to 7 business days – \$130.00

<u>Newborns</u>: A certificate will be issued upon completion of the birth registration. The registration takes approximately 16 weeks from the date of birth. Rush service is not available for newborns born within the last 16 weeks. Please contact the Registrar's Office at 1-800-461-2156 if you do require a certificate for a newborn on a rush basis.

Births Prior to 1930: Births prior to 1930, may not be in electronic format. When applying for a birth certificate for a birth prior to 1930, it can take up to an extra 6-8 weeks for the registration to be converted into electronic format before processing can be completed.

<u>Births Over 95 Years Ago:</u> The Province of Ontario retains birth records for 95 years. If you require a birth certificate for a birth that occurred over 95 years ago, please contact Archives of Ontario at 1-800-668-9933.

**<u>Delivery Outside Canada</u>**: Rush service is not available for delivery outside of Canada.

Credit Card Type:	VISA	MasterCard	AMERICAN EXPRESS	(or)	Phone me for credit card details (cardholder must still sign below).
Credit Card Number:					Exp. Date:
Name of Cardholder:					Cardholder Email:
Date:		Signature:	:		

Charge will appear as "Express Legal" on credit card statement.

If paying by **money order or certified cheque** please mail the completed application along with your payment. Any **applications received with a personal cheque** will be held until such time as the cheque clears, typically 7 days. Cheques and money orders must be made payable to "**Express Legal**".

## **Birth Certificate Authorization**

By signing below, you are authorizing Express Legal to request a Certificate of Birth. Your certificate will be sent to you directly from the Ontario Office of the Registrar General. **Applications without a signature will not be processed.** 

	C	* *	O	
Name:				
	Type / Print Name			ExpressLegal
Date:		Signature:		Your Source for Government Certificate
		Appl	licant	

## Please return your completed application and authorization to us by one of the following methods:

Toll-Free Fax: 1.866.265.6300 Scan & Email: info@expresslegal.ca or Regular Mail

> 79-622 Front Street Nelson, BC V1L 4B7 Toll-Free Phone: 1.866.828.9680